#### Young: Kinn's The Administrative Medical Assistant, 7th Edition

#### Chapter 22: Professional Fees, Billing, and Collecting

#### TEACH Study Guide Answer Key

#### Vocabulary Review

- Jesse has an account balance of \$464, which represents the total amount she owen after her insurance paid a portion of her hill.
- Mrs. Ramone has a credit on her account for an overpayment, so the office manager sent her a check for that amount.
- Robert's mother is the guarantee of his bill, because she promised to pay the full arrows: for her son.
- Julia had to instigate collections proceedings on several accounts last month because the patients had not made payments as premised.
- One of the tasks Pamelo enjoys is posting payments that arrive in the mail to matients' accounts.
- 6. Debit exects are used more and more often for payments in the physician's office.
- As organization under contract to the government to handle insurance claims from providers is called a fiscal agent.
- Mrs. Richland called the office to get the balance on her acrount.
- The office staff has been debuting whether they should continue to offer professional courtesy to other healthcare providers and their staff members.
- A business transaction, which is any exchange or transfer of goods, services, or funds, must always be recorded.
- 11. Annu made several disbursements for various bills that were due last week.
- Dr. Taylor's fee profile is a compilation of the fees he has charged over the past fiscal year.
- 13. The Peens family was considered medically indigent, because they could not affend medical care even though they were able to pay basic living expenses.
- 84. Deb sometimes confuses a credit with a debit, which is a deduction from a revenue, not worth, or liability account.
- Jessica totaled the receipts for the day, which came from patient and invarance payments.
- State Farm is considered a third-party payer, because Bethany's injuries were eastained in a car accident and State Farm will pay for medical bills.
- Dr. Martin reviewed his foc schedule, which is a compilation of pre-established focallowances for given services or procedures.
- 18. The balances due to a creditor on an account are called payables.
- 19. The Blackburn Clinic uses a computer to determine gatient account balances, but June remembers when they used a manual pegboard system.
- When Madelyn received the denial from Mr. Paul's insusance company, she wondered if he had paid his premium.

# **Answer Key Chapter8 Kinns The Medical Assistant**

**Deborah B. Proctor** 

#### **Answer Key Chapter8 Kinns The Medical Assistant:**

Study Guide and Procedure Checklist Manual for Kinn's The Medical Assistant - E-Book Brigitte Niedzwiecki, Julie Pepper, 2022-09-08 Designed to support the trusted content in Kinn's The Medical Assistant 15th Edition this study guide is an essential review and practice companion to reinforce key concepts encourage critical thinking and help you apply medical assisting content This robust companion guide offers a wide range of activities to strengthen your understanding of common administrative and clinical skills including certification preparation questions a review of medical terminology and anatomy and application exercises Trusted for more than 65 years as a key part of the journey from classroom to career it also features competency checklists to accurately measure your progress and performance from day one until you land your first job as a medical assistant Comprehensive coverage of all administrative and clinical procedures complies with accreditation requirements Approximately 190 step by step procedure checklists enable you to assess and track your performance for every procedure included in the textbook Chapter by chapter correlation with the textbook allows you to easily follow core textbook competencies Matching and acronym activities reinforce your understanding of medical terminology anatomy and physiology and chapter vocabulary Short answer and fill in the blank exercises strengthen your comprehension of key concepts Multiple choice questions help you prepare for classroom and board exams Workplace application exercises promote critical thinking and job readiness before you enter practice Internet exercises offer ideas for expanded and project based learning NEW Content aligns to 2022 Medical Assisting educational competencies NEW Advanced Clinical Skills unit features three new chapters on IV therapy radiology basics and radiology positioning to support expanded medical assisting functions NEW Coverage of telemedicine enhanced infection control related to COVID 19 and catheterization NEW Procedures address IV therapy limited scope radiography applying a sling and coaching for stool collection UPDATED Coverage of administrative functions includes insurance coding privacy security and more EXPANDED Information on physical medicine and rehabilitation EXPANDED Content on specimen collection including wound swab nasal and nasopharyngeal specimen collections Kinn's The Medical Assistant Deborah B. Proctor, Brigitte Niedzwiecki, Julie Pepper, Payel Madero, Marti Garrels, Helen Mills, 2016-05-04 Comprehensive Medical Assisting begins with Kinn Elsevier's 60th Anniversary edition of Kinn's The Medical Assistant 13th Edition provides you with real world administrative and clinical skills that are essential to working in the modern medical office An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary for working in today s healthcare setting Paired with our adaptive solutions real world simulations EHR documentation and HESI remediation and assessment you will learn the leading skills of modern administrative and clinical medical assisting in the classroom Basics of Diagnostic Coding prepares you to use the ICD 10 coding system Learning objectives listed in the same order as content makes it easy to review material Clinical procedures integrated into the TOC give you a quick reference

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