

GOALS

BY
30
DAYS

- **Learn the tools:** content management system
- **Become comfortable with the company's culture:** weekly lunch with the team, attend company values and history training
- **Learn the company's product:** attend 2 product demos
- **Complete a small project:** learn social media platforms & begin monitoring online conversations
- **Achieve a small goal:** learn & adopt company's brand voice

BY
60
DAYS

- **Complete a big project:** finalize conference-planning activities
- **Take on longer-term responsibilities:** learn metrics tracking tools & begin weekly analytics measurements
- **Work with other teams:** collaborate with PR team to pitch conference speaking opportunities
- **Get used to routine processes:** weekly meetings, metrics, & daily tasks

BY
90
DAYS

- **Complete a project independently:** create a monthly webinar calendar & coordinate webinar development and execution plan
- **Take on bigger responsibilities:** take over case study development
- **Be able to juggle all responsibilities:** manage responsibilities via the marketing calendar

90 Day Onboarding Plan Template

Ahmed Musa



90 Day Onboarding Plan Template:

Building the Clinical Research Workforce: Challenges, Capacities and Competencies Carolynn Thomas

Jones, Barbara E. Bierer, Stephen Sonstein, Hazel Ann Smith, Denise Snyder, 2024-08-05 This is an unprecedented time for clinical research. The number and complexity of clinical research studies have increased significantly in the last decade. Individual participation in clinical research broadened with an increase in diverse populations, diseases, and geographic settings. The successful execution of these studies, however, has been compromised by an international shortage of clinical research professionals coupled with an appreciation of the growing number of core competencies necessary for performance. Developed over a decade ago, the Joint Task Force for Clinical Trial Competency (JTF) Framework outlines the knowledge, skills, and attitudes that are essential for the safe and effective conduct of a clinical study. This framework has been used to develop professional pathways, trainings, and certification programs and has been extended internationally through translation.

From Zero to HR Pro Ron Gardinski, 2025-09-09 Every great company is built on great people. This is the roadmap to becoming the architect who finds, develops, and retains them. The world of People Operations is the modern strategic evolution of Human Resources, and it's one of the most critical and in-demand functions in any growing business. Companies are desperate for professionals who can build a world-class employee experience from the ground up. **From Zero to HR Pro** is the definitive step-by-step system for the self-taught professional aiming to break into this rewarding field. This is not a theoretical textbook; it is a practical, real-world playbook for mastering the three pillars of modern People Operations: recruiting, onboarding, and employee success. Inside this comprehensive guide, you will learn to Master the Art of a Player Recruiter, Learn to build a complete talent acquisition engine from writing compelling job descriptions and sourcing high-quality candidates to conducting structured interviews that attract the best talent, Architect a World-Class Onboarding Experience, Go beyond the first-day paperwork, Learn to design a 90-day onboarding program that fully integrates new hires, immerses them in your company culture, and sets them up for long-term success, Build the Foundations of People Operations, Get a clear practical guide to the essential systems of HR, including performance management, employee relations, and basic compliance, Develop Your People-First Skill Set, Cultivate the crucial soft skills of empathy, communication, and problem-solving that separate a traditional HR administrator from a strategic People Operations leader, Navigate Your Entry into the Field, Get a complete blueprint for crafting a compelling resume and portfolio that highlights your transferable skills, and learn how to ace the interview to land your first role. The demand for skilled HR and People Operations professionals has never been higher. This book provides the exact, repeatable system to launch a successful career in this field. **Think Like a Software Engineering Manager** Akanksha Gupta, 2024-08-06 **Think Like a Software Engineering Manager** teaches you the skills you need to hire, train, and lead a successful software development team. In this practical guide, you'll explore all aspects of the Software Engineering manager's job, from operational practices along the software development lifecycle to

the core skills of handling humans

Creative Onboarding Programs: Tools for Energizing Your Orientation

Program Doris Sims,2010-09-23 Revised expanded and up to the minute the leading guide to serving the modern organization s onboarding needs It s a challenge overlooked by many The need to bring recent hires into the fold smoothly effectively and rapidly And in this state of the art multi phased guide to integrating new employees into an organization Doris Sims longtime HR and onboarding guru again redefines the expectations of what effective HR training and succession management can do for your business Fully updated with new case studies of best practices from successful companies Creative Onboarding is the edge your business needs The most complete resource for helping employees do their best work from the minute they first walk in the door this book delivers an arsenal of high end strategies and skills including Activities and checklists to help focus your onboarding efforts Advice on designing and implementing programs for employees at any level that mesh with existing organizational cultures The latest tools technologies that create programs with impact Ways to measure results and make positive adjustments on the fly In today s hyper competitive business environment seamless onboarding is an absolute necessity And Creative Onboarding puts within easy reach the benefits of improved retention and performance along with drastically reduced HR related overhead Topics covered include Designing New Employee Onboarding Companies Who Do it Right New Tools and Technologies to Make Your Program Fun and Memorable Onboarding New Managers Onboarding FAQs and more Design Business Systems That Run Independently. Structure Your Way To

Daily Freedom Ahmed Musa,2025-05-31 Let s cut the crap You didn t start a business to become your own overworked underpaid employee You started it for freedom time money sanity But if your business dies the second you stop pushing You don t own a business You own a trap Design Business Systems That Run Independently is the punch in the gut guide to fixing that Inside I ll show you how to extract yourself from the daily grind by building systems that run smoother than a Swiss watch even when you re offline asleep or sipping something cold on a Tuesday afternoon You ll learn How to turn repeat tasks into automatic processes The only 3 systems every freedom focused business needs How to structure your team tools and time for maximum output with minimal effort And how to build a business that works for you not the other way around This isn t theory It s real world roll up your sleeves no BS business architecture that gives you your life back Because freedom isn t found in working harder it s built into systems that never sleep Read it Build it Walk away without the whole thing falling apart That s how you really win

Inventing the Future: The Tech Researcher's Roadmap to

Entrepreneurial Impact Muntasir Arafat,2025-08-07 Inventing the Future The Tech Researcher s Roadmap to Entrepreneurial Impact is a definitive guide for innovators ready to turn groundbreaking research into world changing ventures Blending scientific curiosity with entrepreneurial strategy this book takes you from idea conception to sustainable market success covering funding scaling regulatory mastery and ethical leadership along the way Packed with real world examples actionable tools and a long term innovation mindset it s the essential companion for any tech researcher

determined to create lasting impact **Turn Your Career Lessons Into Profit. Teach Experience, Package It, Sell Confidently** Ahmed Musa ,2025-05-31 You've spent years learning the hard way failing fixing figuring it out You've got experience most people would kill to have So why are you keeping it all locked up in your head while others are making six figures teaching things they just Googled Turn Your Career Lessons Into Profit is the street smart blueprint for packaging your real world experience into products programs and profits No fluff No theory Just a direct path to turning what you already know into something people will gladly pay for Inside you'll discover How to pull gold from your past and shape it into a teachable framework How to speak with authority that earns trust and money How to package your knowledge into irresistible offers that solve urgent problems And how to sell it all with clarity confidence and zero sleaze You don't need a big audience You don't need to be famous You just need a story a skill and a system to sell it This book gives you all three Read it Build it Sell it Because your experience is more than a memory it's your monetizable asset It's time you profited from the lessons life made you earn the hard way Strategy-Driven Talent Management Rob Silzer, Ben E. Dowell, 2009-11-04 Organizations today understand that superior talent can create competitive business advantage Executives are working with human resource managers and talent professionals to significantly improve their organization's ability to attract develop deploy and retain the talent needed to achieve the organization's strategies Effective CEOs and senior leaders are realizing that strong talent resources are as critical to business success as financial resources This book in the SIOP Professional Practice Series provides an up to date review and summary of current and leading edge talent management practices in organizations A comprehensive book Strategy Driven Talent Management brings together an outstanding group of leading practitioners who present state of the art ideas best practices and guidance on how to recruit select assimilate develop and retain exceptional talent and integrate talent management efforts with organizational strategy Written for human resource professionals industrial organizational psychologists and corporate executives this key resource is a clear must read guide to the emerging field of strategic talent management Strategy Driven Talent Management shows how to build competitive advantage through an integrated and strategic talent management program summarizes what it takes to attract develop deploy and retain the best talent for the strategic needs of an organization reviews critical issues such as managing talent in global organizations and measuring the effectiveness of talent management programs includes case examples and CEO interviews from leading edge companies such as PepsiCo Microsoft Home Depot Cargill and Allstate which reveal how each of these organizations drives talent management with their business strategies This essential must have HR resource offers insight into the future of strategic talent management an extensive annotated bibliography and suggestions for preparing the next generation of organizational leaders *The AI Revolution in Project Management* Vijay Kanabar, 2023-12-08 In a world where technology is rapidly evolving the fusion of project management and artificial intelligence stands at the forefront of innovation The AI Revolution in Project Management delves deep into the transformative power of generative AI tools that

promise to reshape industries and revolutionize how we manage projects Whether you re looking to build dynamic teams using AI choose a project development approach or monitor project performance this book has got you covered Each chapter provides insightful narratives and includes a supplemental Technical Guide that provides tips on using the AI technology With case studies and prompts the dialogues showcase AI in action from stakeholder engagement to risk management Dive in with experts who ve spent countless hours using these AI tools in project scenarios to offer a transparent view into generative AI driven project management In this book you ll learn How to create prompts that generate meaningful and actionable insights tailored for your projects When to use AI to enhance decision making super charge productivity and elevate overall project efficiency Which generative AI models and plug ins to use for specific project scenarios ensuring seamless integration and maximum efficiency AI is not just a buzzword it s a tool reshaping how we manage projects and engage with stakeholders From the Foreward by Ricardo Viana Vargas Ph D Ricardo is an experienced leader in global operations project management business transformation and crisis management As founder and managing director of Macrosolutions a consulting firm with international operations in energy infrastructure IT oil and finance he managed more than 20 billion in international projects in the past 25 years Update As AI products continue to evolve information published in this book may change Please note that as of February 2024 there is a name change for Bing Chat and Bard Chat Microsoft Bing Chat is now Copilot <https://copilot.microsoft.com> Google Bard is now Gemini <https://gemini.google.com>

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The Art And Science Of Employee Experience Amol Anantrao Londhe,2025-01-30 The Art and Science of Employee Experience is a groundbreaking guide for leaders HR professionals and managers committed to creating exceptional workplaces This book delves into the strategic and human elements of employee experience EX offering actionable insights to drive engagement productivity and innovation Drawing from real world case studies global trends and cutting edge research this book explores every facet of EX from designing meaningful onboarding journeys to fostering a culture of trust inclusion and resilience With practical frameworks and inspiring stories The Art and

Science of Employee Experience equips readers to align business goals with employee well being **Turn Audience Problems Into Paid Solutions: Identify Pain, Deliver Transformation, Get Paid** Ahmed Musa ,2025-05-30 Want to get paid like a pro Stop selling products Start solving problems Turn Audience Problems Into Paid Solutions is the ultimate no BS guide to identifying what your audience actually struggles with then crafting offers so good people feel stupid saying no Most people guess They build stuff they think people want And then wonder why no one buys This book shows you how to do it the smart way by finding the pain digging deep and delivering real transformation Inside you ll uncover How to become a mind reader for your niche and why they ll thank you for it The exact framework for turning pain points into irresistible offers Why people buy emotionally and how to build solutions that hook their heart and wallet Case studies of everyday entrepreneurs who got rich by solving small problems in a big way If you ve ever struggled to create an offer that converts this is your fix It s not about being clever It s about being useful Ruthlessly useful Grab this book Use it And start turning audience headaches into your payday **A Roadmap For The Job Hunt: A Practical Guide to Mastering Interviews, Resumes, and Landing the Job** R.D. Bennett,2025-03-07 A Roadmap for the Job Hunt The Practical Guide to Mastering Interviews Resumes and Landing the Job The journey to landing your dream job can be overwhelming but it doesn t have to be A Roadmap for the Job Hunt provides the tools and insights you need to navigate every stage of the job search process with clarity and confidence This practical guide breaks down the complexities of resumes interviews networking and more into actionable steps Whether you re starting your career transitioning industries or aiming for a leadership role this book equips you with practical strategies to stand out in today s competitive job market In this book you ll discover how to Launch a Targeted Job Search Identify roles that align with your skills passions and career aspirations Build Winning Resumes and Cover Letters Craft professional materials that get noticed by recruiters and pass Applicant Tracking Systems ATS Master the Art of Networking Leverage both online and in person connections to uncover hidden opportunities Prepare for Interviews with Confidence Use proven techniques like the STAR method to craft compelling answers to tough questions Negotiate Your Offer Approach salary discussions with poise and secure a package that reflects your value Adapt to Modern Job Search Trends Harness the power of LinkedIn and other platforms to build a professional online presence Packed with advice real world examples and motivational insights A Roadmap for the Job Hunt is your ultimate companion for navigating the job search process Your career journey is unique and this guide helps you at every step Let s get started Your next opportunity is waiting **When Grit Is Not Enough** Dean Guida,2024-01-09 Ready to take your business to the next level This book is for you As an entrepreneur growing your business how will you respond when things don t go as planned How do you keep up with constant technology shifts How do you successfully scale your teams and strategy as you scale your product When Grit Is Not Enough is a tactical playbook that has answers to these questions and more Its lessons show you how to create a strong culture of organizational learning and agility and build high performing and engaged teams who will thrive in our ever

changing world This road map will empower you to compete and win against heavily funded and resourced competitors Author and tech CEO Dean Guida who took his company from a startup to a thriving multinational business knows well that entrepreneurial grit can only get you so far Packed with his knowledge from more than three decades of operating in an unforgiving marketplace When Grit Is Not Enough covers a wide range of topics including Creating organizational alignment Setting meaningful measurements and goals Building a data driven culture Running effective meetings Strategic planning Leadership and coaching Having tough conversations Hiring and retaining valuable team members If you re an entrepreneur whose hard work and grit have gotten your business off the ground and ready for the next stage this book will get you there enhancing your chances of success happiness and accomplishment with your company and journey in life **Strategy**

Sprints Simon Severino,2022-02-03 You can grow your revenue and scale your business without sacrificing your whole personal life It s all about working smarter not longer Strategy Sprints is the blueprint that you need to increase your effectiveness grow your revenue and secure business resilience Using the Sprints method agile expert Simon Severino shows you how to transform your business with 12 assignments or sprints that will make you more impactful as a business leader grow your revenue and make your strategy execution rock Through these tried and tested exercises businesses blow the competition out of the water Strategy Sprints will teach you to identify the bottlenecks that are weighing your business down turn you and anyone in your team into a sales superstar and streamline processes so you spend time where it matters The outcomes you ll master include developing a compelling vision mapping out where you can make the most money increasing your conversion rates to sales With plenty of practical tools and templates that work learn how Strategy Sprints can transform your business **Solving Employee Performance Problems: How to Spot Problems Early, Take**

Appropriate Action, and Bring Out the Best in Everyone Anne Bruce,Brenda Hampel,Erika Lamont,2011-05-26 Put every employee on the path to excellence Solving Employee Performance Problems provides the tools you need to handle the most difficult employees from the chronically late or distractingly dramatic to the disruptive dishonest or downright insubordinate Taking a heavy handed approach to such behaviors might make you feel good for a little while but using the measured proactive techniques outlined in this book will be better for you your staff and your business With Solving Employee Performance Problems you ll learn how to take ownership of your employees behaviors master conversations about poor performance conduct productive follow ups and ultimately generate Greater engagement and ownership of work Higher levels of collaboration and productivity Increased loyalty and retention rates Gainful ROI from everyone who works for you There s a direct link between growth of individual employees and organizational growth Use Solving Employee Performance Problems to be someone who manages proactively It s the only way to make a positive difference in the life of your employee and make a positive impact on the future of your company **Systemize, Automate, and Grow Without Limits : How to**

Scale Your Business Efficiently Silas Mary,2025-02-12 In today s fast paced business world growth isn t just about

working harder it's about working smarter **Systemize Automate and Grow Without Limits How to Scale Your Business Efficiently** is your ultimate guide to building a business that runs like a well-oiled machine giving you the freedom to focus on what truly matters. This book walks you through proven strategies to streamline operations, implement automation, and create scalable systems that eliminate bottlenecks and inefficiencies. Whether you're a solopreneur looking to free up time, a small business owner aiming for expansion, or a leader scaling an enterprise, you'll discover practical, step-by-step solutions to build repeatable processes that maximize productivity and minimize stress. Leverage automation tools to save time, reduce errors, and boost efficiency. Develop a scalable infrastructure that supports exponential growth. Eliminate micromanagement and empower your team with clear workflows. Use technology to enhance customer experience and drive loyalty. Packed with real-world examples, actionable insights, and expert guidance, this book will help you create a business that grows without limits, efficiently, sustainably, and profitably. Stop spinning your wheels and start building a business that works for you. Your journey to effortless scaling starts now.

Create Systems You'll Never Outgrow. Build Once, Adjust Forever, Scale Smart Ahmed Musa, 2025-05-30. Most people build businesses like sandcastles: exciting at first, then washed away when the tide of growth hits. Here's the fix: **Create Systems You'll Never Outgrow**. This isn't just another productivity pep talk. This is the real playbook for creators, service pros, and entrepreneurs who are sick of starting over every time they level up. Inside, you'll discover how to build smart, flexible systems—the kind that grow with you, not against you. You'll learn why most systems break under pressure and how to design yours to bend, not snap. The **Build Once, Adjust Forever** principle that saves time and scales profit. How to stop patching problems and start solving them at the root. A plug-and-play framework to systemize your ops, offers, content, and client flow. Whether you're at 1K/month or 100K/month, the rules don't change; only the volume does. This book helps you lock in foundational flow so you can move fast without falling apart. If you want peace, profit, and predictable growth, read this, build smarter, and scale without the burnout.

Advanced Practice Providers Maria Lofgren, Christine Gust, Douglas Van Daele, 2023-12-14. Awarded first place in the 2024 AJN Book of the Year Awards in the Health Care Administration category. This is a must-read for all healthcare organizational leaders where advanced practice registered nurses (APRNs) and physician assistants (PAs) are a part of the healthcare team. Being able to understand how to best support and utilize this workforce is crucial in the success of any healthcare delivery system. The authors of this book have brilliantly laid out a blueprint to build a strong and engaged APRN/PA staff. Risa Zimmerman, MBA, MPAS, PA-C, DFAAPA, Director, Office of Advanced Practice, Nebraska Medicine. Within these pages lies a treasure trove of evidence-based tools, templates, pitfalls to avoid, and more for anyone who is interested in advanced practice in healthcare. Maria Lofgren and the Iowa team, with learnings from 15 years creating a sustainable APP model, have given a huge gift to healthcare delivery globally. I'm especially excited about the thoughtful reflections on staying attuned to relationships between providers, as well as the figures and sidebars that highlight policy implications and provide specific examples for implementation. Ann Williamson, PhD, RN, NEA.

BC Former Chief Nurse and Healthcare Executive With the rapid expansion of advanced practice providers APPs nationwide new APP leaders seek guidance and insight on building a program of fully optimized providers Lofgren et al have accomplished this task providing a complete and comprehensive road map for C suites and APP leaders to follow creating the pillars of supporting practice from student to expert for healthcare organizations Bonnie Proulx DNP APRN PNP BC FAAN Senior Vice President Physician Enterprise Kaufman Hall Healthcare Management and Consulting Advanced practice providers APPs are a quickly growing part of the healthcare workforce helping to bridge the gap between the demand for physicians and nurses and keeping healthcare costs lower while maintaining a high quality of care As hospitals clinics and healthcare organizations integrate APRNs and PAs into their clinical operations healthcare leaders need direction on operationalizing these APPs into practice Advanced Practice Providers An Operational Guide for Workforce Integration provides a blueprint for organizations academic hospital and clinic based as well as academic programs teaching APRNs and PAs to assimilate the uniqueness of the APP group into existing infrastructures effectively using resources within organizations to help advance healthcare toward higher quality care patient safety goals and team care initiatives

TABLE OF CONTENTS

Chapter 1 Comparison of Medicine and Nursing Infrastructures and the Growing APP Workforce Chapter 2 Understanding the Organizational Blueprint Chapter 3 Establishing an Infrastructure Chapter 4 APRN and PA Scope of Practice Chapter 5 Establishing an APP Workforce Chapter 6 APP Onboarding Chapter 7 Operationalizing Telehealth Chapter 8 APRN and PA Students Chapter 9 APP Business Pro Forma Chapter 10 Credentialing and Privileging Chapter 11 Organizational Compliance Chapter 12 Professional Development Chapter 13 Mentoring Chapter 14 Metrics That Matter Chapter 15 Team Based Care Chapter 16 Patient Access Center Chapter 17 Organizational Initiatives Chapter 18 Looking to the Future Appendices

ABOUT THE AUTHORS Maria Lofgren DNP ARNP NNP BC CPNP FAANP is a Clinical Associate Professor and Director of Faculty Practice at the University of Iowa College of Nursing and the Director of Advanced Practice Providers at University of Iowa Health Care Christine Gust MBA PHR SHRM CP is Human Resources Generalist at University of Iowa Health Care Carver College of Medicine Office of Advanced Practice Providers Her work has led to aligning HR strategies to advanced practice provider organizational objectives policies programs and initiatives Douglas Van Daele MD FACS is a Professor in the Department of Otolaryngology Head and Neck Surgery at the University of Iowa Carver College of Medicine and is affiliated with the Iowa City Veterans Affairs Health Care System

Productize Your Process Into Passive Profit. Turn Methods Into Scalable Digital Assets Ahmed Musa, 2025-05-30 Got a proven process It's time to stop trading hours and start building passive profit Productize Your Process Into Passive Profit reveals how to turn your unique methods into scalable digital assets that sell again and again without you having to show up every single time This is the ultimate guide for creators consultants and experts who want to leverage their know how into money making products that work 24/7 Inside you'll discover How to identify the core steps of your process worth productizing Strategies to package

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Enjoying the Track of Term: An Mental Symphony within **90 Day Onboarding Plan Template**

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Table of Contents 90 Day Onboarding Plan Template

1. Understanding the eBook 90 Day Onboarding Plan Template
 - The Rise of Digital Reading 90 Day Onboarding Plan Template
 - Advantages of eBooks Over Traditional Books
2. Identifying 90 Day Onboarding Plan Template
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an 90 Day Onboarding Plan Template
 - User-Friendly Interface
4. Exploring eBook Recommendations from 90 Day Onboarding Plan Template
 - Personalized Recommendations

- 90 Day Onboarding Plan Template User Reviews and Ratings
- 90 Day Onboarding Plan Template and Bestseller Lists
- 5. Accessing 90 Day Onboarding Plan Template Free and Paid eBooks
 - 90 Day Onboarding Plan Template Public Domain eBooks
 - 90 Day Onboarding Plan Template eBook Subscription Services
 - 90 Day Onboarding Plan Template Budget-Friendly Options
- 6. Navigating 90 Day Onboarding Plan Template eBook Formats
 - ePub, PDF, MOBI, and More
 - 90 Day Onboarding Plan Template Compatibility with Devices
 - 90 Day Onboarding Plan Template Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of 90 Day Onboarding Plan Template
 - Highlighting and Note-Taking 90 Day Onboarding Plan Template
 - Interactive Elements 90 Day Onboarding Plan Template
- 8. Staying Engaged with 90 Day Onboarding Plan Template
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers 90 Day Onboarding Plan Template
- 9. Balancing eBooks and Physical Books 90 Day Onboarding Plan Template
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection 90 Day Onboarding Plan Template
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine 90 Day Onboarding Plan Template
 - Setting Reading Goals 90 Day Onboarding Plan Template
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of 90 Day Onboarding Plan Template
 - Fact-Checking eBook Content of 90 Day Onboarding Plan Template

- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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