

LEARNERSHIP: BUSINESS ADMINISTRATION



LICHTENBURG

We have an exciting learnership programme which will provide you with the opportunity to fully understand the organisational development and administrative principles within the business environment from a theoretical and practical point of view.

The theoretical component will cover the following modules:

- Basic Mathematics
- Business Communications
- Personal Effectiveness
- Principles of Administration
- Organisational Development
- Organisational Ethics
- Service Provider Management



Minimum requirements:

- Assessments must be administered for selection purposes
- Only those candidates who are not currently employed will be considered
- A Grade 12 certificate with an average of 60%
- Graduates will also be considered
- Currently residing in the North West province

The following will serve as a recommendation:

- Computer Applications Technology as subject on secondary school level

Skills:

- Effective interpersonal and communication skills.
- Must be customer-oriented
- The ability to work independently and as part of a team
- Driven to achieve excellence in line with NWK's objectives
- Must be reliable and responsible

Duration:

- 1 year (practical and theoretical training will be given).

We look forward to walking alongside you on your journey for personal and professional growth.

Application can only be made through NWK's website. For more information, please visit www.nwk.co.za/careers. For any enquiries, contact Sindie Ferreira at (018) 623 1363. Visit our Facebook page at www.facebook.com/NWKLimited.

The closing date for applications is **28 March 2026**. If you are not invited for an interview within two weeks after the closing date, you can consider your application unsuccessful. NWK supports the purpose of the Employment Equity Act and gives preference to applicants from the nominated groups. Candidates with disabilities are encouraged to apply. NWK reserves the right not to fill the position.



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Getting Skills Right Community Education and Training in South Africa OECD, 2019-03-14 Adult learning systems play a crucial role in helping people adapt to the changing world of work and develop relevant skills Community Education and Training has been brought forward as a possible way to foster adult learning in South Africa especially among disadvantaged groups South Africa **The Labour Gazette** ,1957 **The Skills Balancing Act in Sub-Saharan Africa** Omar Arias, David K. Evans, Indhira Santos, 2019-01-31 Despite strong recent economic growth Sub Saharan Africa has levels of economic transformation poverty reduction and skill development far below those of other regions Smart investments in developing skills aligned with the policy goals of productivity growth inclusion and adaptability can help to accelerate the region's economic transformation in the 21st century Sub Saharan Africa's growing working age population presents a major opportunity to increase shared prosperity Countries in the region have invested heavily in building skills public expenditure on education increased sevenfold over the past 30 years and more children are in school today than ever before Yet systems for building skills in this population have fallen short and these shortcomings significantly impede economic prospects In half of the countries fewer than two in every three children complete primary school even fewer reach and complete higher levels of education Learning outcomes have been persistently poor leading to substantial gaps in basic cognitive skills literacy and numeracy among children young people and adults The literacy rate of the adult population is below 50 percent in many countries functional literacy and numeracy rates are even lower Systemwide change is required to achieve significant progress Multiple agencies at the central and local levels are involved in skills development strategies making skills everyone's problem but no one's responsibility Policies and reforms need to build capacity for evidence based policies and create incentives to align the behaviors of all stakeholders with the pursuit of national skills development goals The Skills Balancing Act in Sub Saharan Africa Investing in Skills for Productivity Inclusivity and Adaptability lays out evidence to inform the policy choices that countries will make in skill investments Each chapter addresses a set of specific questions drawing on original analysis and synthesis of existing studies to explore key areas How the skills appropriate to each stage of the life cycle are acquired and what market and institutional failures affect skills formation What systems are needed for individuals to access these skills including family investments private sector institutions schools and other public programs How those systems can be strengthened How the most vulnerable individuals those who fall outside the standard systems and have missed critical building blocks in skills acquisition can be supported Countries will face trade offs often stark ones that will have distributional impacts and a bearing on their development path Committed leaders reform coalitions and well coordinated policies are essential for taking on the skills balancing act in Sub Saharan Africa Annual Report ... South Africa. Department of Higher Education and Training, 2016 *The Power of Your Life* Grietjie Verhoef, 2018 This book explores a century of business development of The South African Life Assurance Company charting its history and strategic

transformation from a defined cultural context into a national conglomerate through innovation on all levels of business operation and organization **OECD Economic Surveys: South Africa 2015** OECD,2015-07-17 This 2015 OECD Economic Survey of South Africa examines recent economic developments policies and prospects Special chapters cover infrastructure and business regulation tax policy and inclusive growth **OECD Economic Surveys: South Africa 2017** OECD,2017-07-24 Over the last two decades South Africa has accomplished enormous social progress by bringing to millions of citizens access to key public services Nevertheless growth has trended down markedly recently due to constraints on the supply side Low growth has led to the stagnation of GDP per *Crushing ICE* Blaine E. Hatt,2022-12-08 21st century educators face a new frontier beyond the boundaries of traditional teaching practice and pedagogical praxis Imagination Creativity Education ICE creates fresh opportunities for teachers who are committed to genuine empowering experiential learning In *Crushing ICE* Short on Theoretical Long on Practical Approaches to Imagination Creativity Education teachers will discover how to take risks and transition with confidence from conventional to imaginative and creative approaches promote collaborative learning enrich the efficacy esteem and identity of learners implement learning centred strategies activities and practices informed by diverse theoretical perspectives advance meaningful inquiry and relational learning that engages learners at a deep level Every day teachers confronted with student exceptionalities multi age groupings overemphasis on provincial standardized testing and intransigent administrative practices and directives struggle to promote curiosity imagination creativity innovation creative process and risk taking in their classrooms ICE teaches a practical alternative approach that recognizes the importance of these constructs within the self as teacher the other as learner and all together in a community of learnership An exposition of ICE *Crushing ICE* shows educators how to challenge the status quo enroute to fostering innovative learning in regular courses visual arts performing arts and educational transitions This book is an instructional resource text focused on pre service and in service teachers for creativity based education *Crushing ICE* is a unique compilation of scholarly yet practical writings by nationally and internationally recognized teachers and teacher educators who present a predominantly pan Canadian perspective It can equally serve as a supplementary text or core text in university courses **Bildungstransfer im Unternehmenskontext** Susanne Peters,2019-04-12 In diesem Buch wird die Etablierung verschiedener Elemente dualer Ausbildung in Standorten des Unternehmens Mercedes Benz Cars dargestellt Mittels Analyse zweier ausl ndischer Produktionsstandorte USA und S dafrika wird der Transfer dualer Bildung beleuchtet So wird aus Unternehmensperspektive gezeigt wie es gelingen kann im Kontext anderer Bildungssysteme unternehmensintern ein duales System der Berufsausbildung einzuf hren Dabei wird deutlich dass das Unternehmen Stakeholder und Kooperationen ben tigt die diese Idee mit tragen und weiterentwickeln **Routledge Revivals: Metropolis London (1989)** David Feldman,Gareth Stedman Jones,2016-10-04 First published in 1989 this book seeks to demonstrate the social and political images of late twentieth century London the post big bang city docklands trade union defeats a mounting north

south divide do not mark as decisive break with the past as they may appear to It argues that the most striking thing about London s history since 1800 is the continuities and recurrences which punctuate it The essays collected in this book focus on these themes and address important questions about class nationality sexual difference and radical politics They combine the established strengths of social history with more innovative approaches such as the history of representations Principles of Administration ,1946 Forge Your Leadership Link Administrative Management Workshop,2017-11-09 Excerpt from Forge Your Leadership Link Training in Administrative Management Twin City Workshop United States Department of Agriculture Minneapolis St Paul Minnesota February 15 19 1954 Greeting was extended to the group from dr E R Draheim Office of Personnel Washington D C And from the local steering committee M e Yount Training and Safety Officer washington D C Was introduced to the group It was explained that Mr Yount was to be with the group during the week to observe and take part in the workshop About the Publisher Forgotten Books publishes hundreds of thousands of rare and classic books Find more at www.forgottenbooks.com This book is a reproduction of an important historical work Forgotten Books uses state of the art technology to digitally reconstruct the work preserving the original format whilst repairing imperfections present in the aged copy In rare cases an imperfection in the original such as a blemish or missing page may be replicated in our edition We do however repair the vast majority of imperfections successfully any imperfections that remain are intentionally left to preserve the state of such historical works **Trends and Purposes of Training of the Central School of Administration** The Central School of Administration (Jerusalem),19?? **Administrative Training** Local Government Training Board,1971 **Studies in Administration. no. 3, etc** University of Minnesota. Public Administration Training Center,1955 Administrative management training program United States. Federal Highway Administration,1976

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